

1.2 Enrolment Policy

Rationale

This Policy provides guidelines for enrolment into South Coast Baptist College. The College is administered by the South Coast Baptist College Board and is a member of the Association of Independent Schools of Western Australia, Baptist Schools of WA Network and Christian Schools Australia.

South Coast Baptist College commenced in 1985 as Maranatha Christian Community College, as an initiative of Rockingham Baptist Church. The College was founded to provide a Christ-centred education to families in the region and beyond, and an education of high academic standards that are based on an acceptance of the Lordship of Christ, and an acceptance of the Bible as the revealed Word of God. South Coast Baptist College is committed to employing practicing Christians who reflect the faith of the College.

Families who seek to enrol do not need to have Christian faith but must be supportive of the Christian ethos of the College.

Our Motto

Thy Kingdom Come

Our Mission

Courage in Wisdom; Hope in Love

Our Values

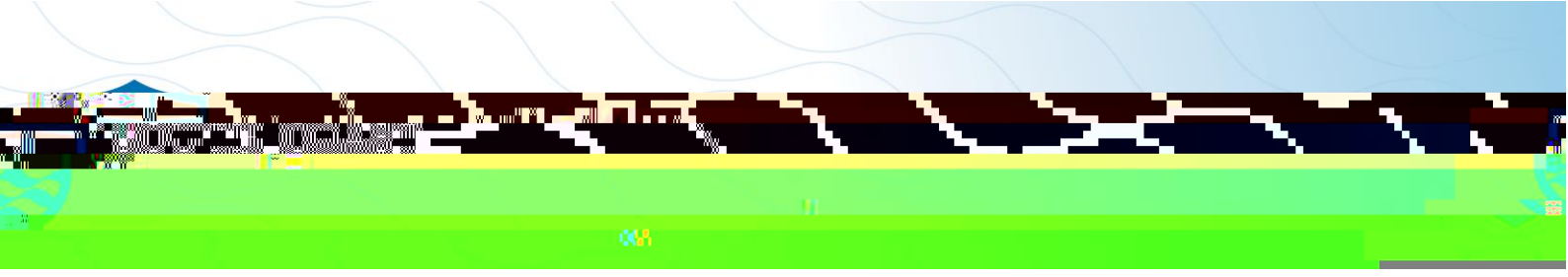
Love, Hope, Wisdom, and Courage.

Our Vision

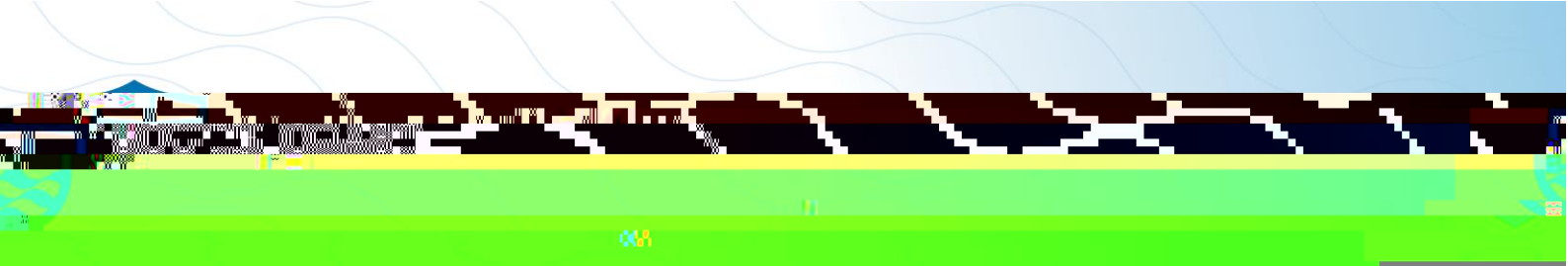
Our vision is to be a thriving Christian community that inspires learning as a means of transforming and empowering lives.

Students who have compassionate hearts and rigorous minds, and are active participants in the local, national, and global community.

Our students are competitive for post-secondary destinations and first choice for employers because of their character and educational standards.



Enrolment Policy



Children and grandchildren of existing and newly appointed Staff - children and grandchildren of existing Board members

Students who apply for placement in a program and are accepted into the program.

Students who apply for a scholarship and are awarded the scholarship.

Requirements of the cohort and children of the Christian faith

Children of Alumni students from South Coast Baptist College or previously Maranatha Christian College Siblings of existing students at the College.

Children who are enrolling from the South Coast Baptist College Childcare into 4-year-old Kindergarten at the College.

Student Withdrawal

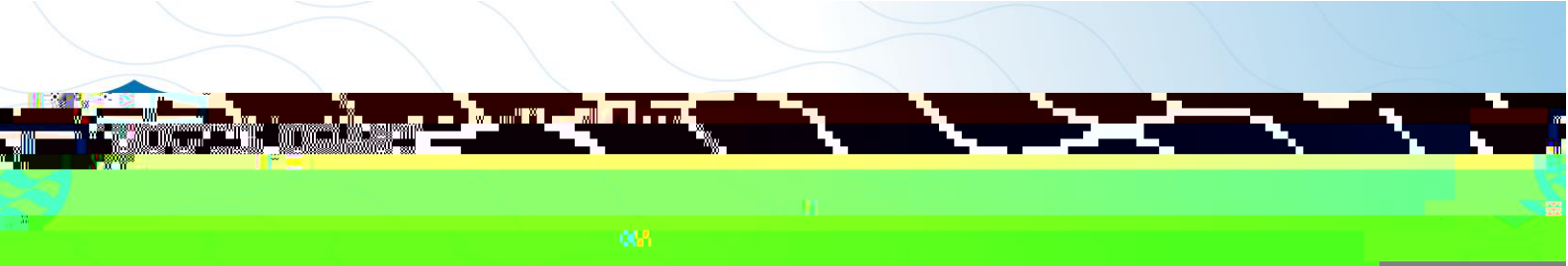
When a student leaves prior to completion of Year 12, **one full Term's notice** in writing to the Principal or her delegate via an email to enrolments enrolments@scbc.wa.edu.au, is required by the parents/guardians. A Notice of Leaving Form will be emailed for completion and submission at that time.

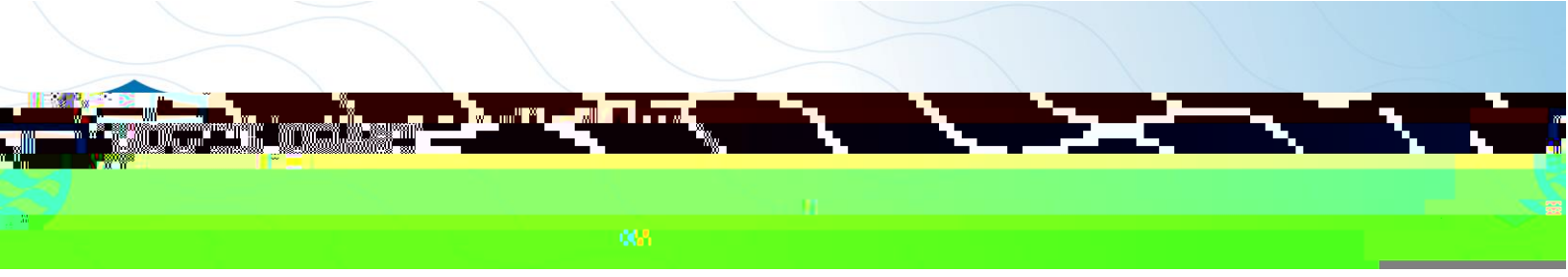
Where less than one full Term's notice of withdrawal is given in writing to the Principal, one Term's College tuition fees (inclusive of GST) will be payable in lieu of notice. An equivalent fee may also be payable when enrolment is cancelled after having accepted a place to commence the following year, where less than one full Term's notice of withdrawal is given in writing to the Principal.

Enrolment Procedure

The procedure the College follows in enrolling new students is as follows:

1. A Registration Form for each student must be lodged with the required non-refundable Application Fee (refer to the fees schedule on the website.) This fee covers costs associated with processing the application. Lodging a Registration Form and payment of the Application Fee does not guarantee acceptance into the College.
2. Parents/Guardians are required to complete once a letter of offer for enrolment is received, a Direct Debit/Credit Form together with the Enrolment Form. Parents/Guardians must provide any associated documentation requested (documents required are listed on the Enrolment Form). Consideration will only be given to the enrolment of a student following the provision of all the required documents and all the information necessary for the College to understand the needs of the student seeking enrolment. This includes making a full declaration and disclosure of all infectious diseases, medical co/F76ed o

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4. Parents/Guardians must inform the Principal, Head of School, or his/her delegate of any current Court Order restrictions in relation to the custody or access of the student during this interview process and provide relevant documentation.
 5. Parents/Guardians must inform the Principal, Head of School, or his/her delegate of any special needs the student may have during the interview and provide relevant documentation.
 6. Parents/Guardians are notified in writing, following the enrolment interview, of the outcome of the Enrolment Application.
 7. A non-refundable Enrolment Fee (refer to fees schedule on the website) is payable upon an offer of enrolment of the first child.
 8. A non-refundable Sibling Deposit (refer to the schedule on the website) is payable for the second and subsequent child/ren to secure the new child's place.
 9. A Family Bond (refer to the fees schedule on the website) is payable upon enrolment of the first child. The Family Bond is to be refunded when the last student of the family leaves the College, providing no money or property is owing to the College at that time and all other conditions h()6(t871 0923

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5. The College reserves the right to discipline students for breaches of College rules and general misbehaviour. The Principal reserves the right to suspend, or permanently exclude, a student from the College.
 6. Parents/Guardians agree to provide their child/children with the correct uniform, support the Uniform Policies and ensure the uniforms worn are in good and clean condition.
 7. Parents/Guardians agree to provide all equipment as specified in the booklist.
 8. The College's Financial Information document outlines all mandatory College fees and charges. The parent/guardian/person(s) responsible for the payment of fees shall pay South Coast Baptist College such fees and charges for the education and maintenance for, and for the supply of goods and services to, their child as determined by the College Board from time to time.
 9. Parents/Guardians are jointly and severally liable for the payment of fees and charges in



Summary

Enrolment at South Coast Baptist College assumes a commitment by parents/guardians to the life of the College. This commitment may include, but is not limited to:

Support for the Christian Ethos of the College and compliance with College Rules and Policies.
Providing the College with all required documentation upon enrolment at the College and keeping the College informed of any changes.

Agreement to support the correct wearing of the College Uniform in accordance with College Uniform and associated Policies.

Support for staff.

Attendance at Parent/Teacher nights and information sessions held by the College.

Attendance at special celebrations and events held by the College.

It is an offence under the Crimes Act 1900 to provide false or misleading information/material to the College when making an application for enrolment. If false or misleading statements are made in the enrolment forms or if relevant information was not disclosed at the time of the application and/or confirmation of enrolment, the Principal can terminate the enrolment at any time, or suspend the enrolment until all relevant facts are known.

Reviewed: 9/2/2024

Next Review: Term 1, 2027